



# WEST COAST ATHLETICS CLUB

## Minutes of 35<sup>th</sup> Annual General Meeting

22 February 2022 at 7:00 PM

Table View Tennis Club

Table View

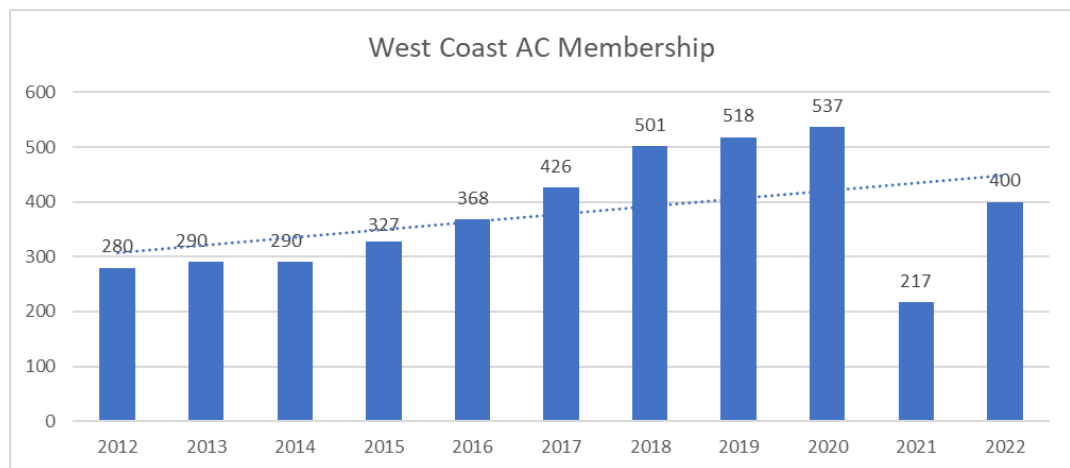
1. Minutes of previous AGM and any Special General Meetings
2. Register and apologies
3. Clubhouse update
4. Chairman's Report
5. Financial Report and review of Annual Membership Fees
6. Motions from the Committee or Members (if any)
7. Election of Committee as per the Club Constitution  
(Nominations will be accepted at AGM), **one representative for each portfolio**
8. General - Any Other Business

### Meeting Minutes

Agenda Item	Detail
Minutes of previous AGM and any Special General Meetings	<p>Notice is hereby given of the 35<sup>th</sup> ANNUAL GENERAL MEETING of the club held at Table View Tennis Club, Table View on Tuesday 22 February 2022, started at 19:00</p> <p><b><u>CONFIRMATION PROPOSAL OF THE PREVIOUS MINUTES</u></b></p> <p>DW asked if someone would propose the 34<sup>th</sup> AGM minutes Dave Johnston proposed, seconded by Carl Pohl.</p> <p><b>APOLOGIES:</b></p> <p><b>Don Mckenzie</b> <b>Rene Bartlett</b> <b>Lynn Brennan</b> <b>Megan Kluyts</b> <b>Merle Kallis</b> <b>Jan Marais</b> <b>John Maritz</b> <b>George Lemon</b></p> <p>Register-See attachment</p>
Introduction	<p>Welcome to members, followed by a minute's silence for our members who have passed away - the following names were displayed. David Bancroft was one of a kind, a true gentleman who dedicated his life to helping others. David has been a member of the club for many years serving on the club committee with integrity and distinction. David was an ever present at the Cross Country and will be fondly remembered encouraging everyone especially his beloved Jennifer. Whether it was our annual race, Puffer Station, training runs or club nights he was always willing to help with a smile and a calm kind word. Our first Chairman John Bell also passed away late last year, he was instrumental in the founding of West Coast AC as we know it today. Our condolences to Jennifer Bancroft and family as well as Jenny Bell and their three daughters.</p> <ul style="list-style-type: none"> <li>• Dawn Eva Marais</li> <li>• Lana Donald</li> </ul>

	<ul style="list-style-type: none"> <li>• John Richardson</li> <li>• Peter Crowe</li> <li>• Jan La Cock</li> <li>• Geoff Ethrington</li> <li>• Wilf Visser</li> <li>• Ian Jardine</li> <li>• John Fowler</li> <li>• Pieter Visagie</li> <li>• Ian Nienaber</li> <li>• Gail MacDonald</li> <li>• Malcolm Marks</li> <li>• Schalk Steyn</li> <li>• Shannon Yuill</li> <li>• Marlene Verwey</li> <li>• Brian Seller</li> <li>• Don Oliver</li> <li>• Paul Roos</li> <li>• Reid Bremner</li> <li>• Justin Roux</li> <li>• David Bancroft</li> <li>• John Bell</li> </ul>
Clubhouse Update	<p><b>Clubhouse</b></p> <p><b>Brief History</b></p> <p>The club has for a long time (since 2011) been trying to secure land from the City to build our own clubhouse. Through the determination of previous Chairperson Dave Johnston In 2012 the club secured the piece of land behind the Tennis clubhouse. The process was then started to draw up plans, secure funds and get the process underway. Due to the lack of sufficient funds the process did not proceed and was somewhat delayed. The main reason for the delay was that the club only had a “letter of Intent to enter into a lease” and not a formal lease agreement. Unfortunately, no financial institution is willing to lend money to a club only based on the letter of intent. Whilst the process to obtain a formal lease from the city commenced, the club was unable to secure a lease agreement. The reason for this is that the City changed Leadership structures and then decided to first review all the exiting leases before they were willing to enter into new leases. This process turned out to be very lengthy.</p> <p>During 2017 the club agreed at the AGM that sufficient funds will be available or will be able to secure sufficient funds to construct the clubhouse, even if it had to be in phases. The process then commenced, and the club employed an architect to draw plans. It was felt that if we are going to spend a significant amount of money to build a clubhouse we might as well ensure the design is functional and practical for our needs.</p> <p>The processes below were outlined at the 2020 AGM.</p> <ol style="list-style-type: none"> <li>1. The Property Management Division will do a valuation and technical evaluation of this project. To finalise this, they need a financial plan from us. The rest of the information was already supplied to the City Council. Following the meeting we drafted a financial plan with our treasurer and submitted this to the city. Duration approximately 1 month.</li> <li>2. Thereafter the project evaluation will be circulated to all the divisions within the city for comments and feedback. Duration approximately 1 month.</li> <li>3. If no negative feedback, then the project must be advertised for 30 days to the general public in the local press. This advert is that the city intends to enter into a lease with West Coast AC. Duration 1 month.</li> <li>4. Again, if no alternatives or objections are received the next step is to prepare a proposal to the Immovable Property Adjudication Committee for an in-principle approval. Duration 1 month.</li> </ol>

	<ol style="list-style-type: none"> <li>5. At that stage we can re-submit our building plans. It therefore follows if there are no negative feedback we could re-lodge our plans at the end of November. Duration. Approval of plans can take 2 months but will at least run concurrently with lease approval process.</li> <li>6. Once the in-principle approval is obtained the matter must again be advertised that a lease agreement will be finalised and entered into.</li> <li>7. If no objections, then the final report is prepared for a full council meeting to approve the lease. The reason for a full council meeting is that they are the only body that can approve long term leases. Duration 1 month.</li> </ol> <p>The above processes were all completed through the dogged determination of most notably Willie Coetzee.</p> <p>During 2021 the Fire Protection Plan was finalised. Council scrutiny fees were submitted.</p> <p>The plans were also submitted a few times during 2021, rejected due to concerns regarding Stormwater and Parking issues. Energy Modelling Services and Rational Design were also completed.</p> <p>Finally just before this AGM on the 4th of February 2022 we received the fantastic news that our plans have finally been approved.</p> <p><b>CONCLUSION</b></p> <ul style="list-style-type: none"> <li>• We have received a 20 year lease for our piece of land with a nominal annual lease.</li> <li>• The Building Plans were finally approved on the 4th of February 2022 , we are meeting shortly with the architect to discuss the way forward.</li> </ul> <p>David Wilcock thanked all those involved in getting us to this stage, most notably Dave Johnston for securing the land. Willie Coetzee, Malcolm Lombrinck, Zwandile Hewu and in particularly over the last twelve months Carl Pohl.</p>
Chairman's Report – David Wilcock	<p><b><u>MEMBERSHIP</u></b></p> <p>We ended 2021 with 217 members. In 2021 we had 11 junior members. Thanks to Sue O' Connor for her willingness to always assist the members.</p> <p>Jeannine and Justin implemented an online shop on the clubs website in 2020 ensuring most of the purchases are done via this platform. In 2021 we expanded our clothing offerings even further to introduce a club cap/peak and we have plans for a beany this coming winter.</p>



### **COMMUNICATION**

During 2021:

- WCAC website had over 26'000 views compared to 17'000 in 2020.

Main club Facebook page:

- 2335 members. (2145 in 2020)

Members Facebook page:

- 944 members (836 in 2020)

Top non-admin contributors were Naz Parker and Peter Chong.

For the year ahead we would like to expand our Instagram presence and also more regular publishing the newsletter driven by Gill Koch and Justin. Once again thanks to Justin de Klerk for all his efforts throughout the year.

### **Most notable performances:**

There were not many races last year but there were some notable running performances later in the year.

At Cape Town Marathon Hannah Nienaber ran a super 3:44 marathon achieving a bronze club standard. David Yuill ran 3:20 for a bronze standard, Philip Rentschler ran 3:19 for a bronze standard, Willie Coetzee ran a fantastic 3:33 for a silver standard, Brendon Leask ran 2:57 also for a silver standard and Luca Boyana ran 2:33 for an amazing Gold Standard.

Hailey Mistic ran 1:46 at the Milkwood Half Marathon achieving a bronze standard and Elliah Longwe ran 38:41 at the Sundowner 10km. Willie Coetzee also ran 1:39 at the Somerson Half Marathon for a silver Standard.

9 standards were achieved for the 5 races held but unfortunately nobody managed to achieve 3 standards.

Thanks to our Captain Monique and her vices Chris and Lisl for arranging club runs, it hasn't been easy with so few races.

### **Virtual Events**

#### **Easter Running Festival**

A day of fun was organised in partnership with Melkbos Athletic Club and a well supported run was held.

#### **Comrades in Langebaan**

A great day was held in the West Coast National Park with numerous distances.

- Helen Lombard, Nico Loubser, Michael Josephson, Steven Pinnock and your Captain Monique Martens Delpont all completed the 90km!

#### **Virtual Race Day**

We held a virtual 21km and 10km race day in August, supporting two charities, 2FeetforTB and IloveBoobies. This was virtual and virtually arranged single handedly by Justin de Klerk.

Our Junior Captain Coach Alan continued to keep his juniors training through the difficult times and. A big thanks to Alan for being the willing resident barman.  
( With deputies Erica Mendes and Tammy Wood)

Myrun started early in 2021, this a free , community based 5km or 2.5km event which encourages people of all levels to be more active. The other great benefit is that we have been able to use the technology to host our weekly time trials which will result in all the times being instantly available and recorded. This has been a fantastic addition to our Tuesdays.

Thanks to Mary Langebrink for her vision and commitment to make this happen.

**Annual Awards:** The 2019 and 2020 annual awards winners will be announced later in the year at the Awards Ceremony.

#### **Trail**

The Trail WhatsApp group now has over 150 members. This has proved to be a successful communication tool.

	<p>A big thanks to our Trail Captain, Guy Tshibangu with lots of support from Gary Britz and Bruce Wood in particular for keeping the trail spirit high in a socially responsible way throughout the year.</p> <p>Earlier in the year Anele Bans finished an incredible 5<sup>th</sup> overall at the 100 mile Addo Trail Run against a top class field.</p> <p>West Coast Athletic Club and the Puffer Trail Run have a long history together, with the club hosting a supporters table on Signal Hill for many years with distinction since Kathy Johnstons initiative. The 2021 event was again a slightly shorter version(looks like this is here to stay) but due to the October heat it was still no easy task. Congratulations to Anele Bans (7:22) and Chantelle vd Nest (9:40) for being the first male and female club finishers, supreme runs by these two! Anele was 4th overall and Chantelle 8th. Gary Britz and Donald Scott also had super runs finishing in 9:38 and 9:48 respectively. Michael Mcleod was just behind in 9:51. Chris Tomlinson ran 10:12 for his first Puffer and Justin de Klerk finishing in exactly 11 hours. Mathew Smith and Brice Wood finished in 11:32 helped home by Ingrid Winter. Carl Pohl had a very relaxing day out.</p> <p>Well done to Nisrene Smith ,Felecia Tandy, Anele Bans and Christopher Tomlinson for finishing their first runs.</p> <p>Nisrene Smith had a great run at the Africa X Special Edition 42km Extreme Trail run.</p> <p>Towards the end of the year we saw Anele Bans finishing an amazing 20th in the 100km UTCT event in a time of 12:56! This was a world class field and Anele was the 6<sup>th</sup> South African to finish, just a couple of minutes behind Ann Ashworth, former Comrades Ladies winner.</p> <p><b><u>Cross Country</u></b></p> <p>The cross country season was sadly limited to just two events. Newcomer Elliah Longwe showed a lot of promise.</p> <p><b><u>Social and Fundraising:</u></b></p> <p>Hopefully soon we will be able to gather together again to recognise our members on a monthly basis. In 2021 we did not have any monthly awards evenings.In 2022 we aim to start these in April, the running raffle proved extremely popular and I can't wait for us to get this started again. We had to postpone the annual awards and we will have this on the 12 of March.</p>
Financial Report and review of Annual	<p><b><u>WCAC Financials 2021</u></b></p> <ul style="list-style-type: none"> <li>• Continues strategy to enhance the membership experience</li> </ul>

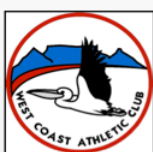
Membership  
Fees – Mary  
Langebrink

- Membership fees have not increased for last 5 years – Decision to reduce fees in 2022 to assist members and build membership again post-covid
- COVID happened and very little action after March 2020 – Same in 2021
- Membership numbers in 2021 less than half of 2020
- Almost no clubhouse fundraising at all
- Focus in covid years was member welfare and athlete support
- Moved towards a cashless system in 2019, and we are continuing this way as much as possible going forward
- Preparing for the building of our own clubhouse
- Maintain & enhance our social responsibility
- Draft Profit & loss account for 2021 was presented:



## Draft Profit & Loss Account 2021

	Revenue	Expenses	Surplus/(Loss)	GP%
Membership & Kit	54,105	21,950	32,155	59%
Races	13,920	6,728	7,192	52%
Social Events	1,450	1,065	385	27%
Membership Welfare & Athlete Support	9,498	14,151	-4,653	-49%
Other Revenue	16,601		16,601	100%
<b>SUB TOTAL</b>	<b>95,574</b>	<b>43,894</b>	<b>51,680</b>	<b>54%</b>
Clubhouse Build expenses	0	21,885	-21,885	
Other Club costs & overheads		30,574	-30,574	
<b>TOTAL</b>	<b>95,574</b>	<b>-8,565</b>	<b>-779</b>	<b>-1%</b>



## 2021 Balance Sheet items

West Coast AC Main Account	Current Assets	95,956	
WCAC FNB Deposit Account	Current Assets	990,513	
WCAC Petty Cash - Social Officer	Current Assets	16,418	
Stock on hand - Kit + Books	Current Assets	84,207	
Accrued Expenses	Current Liabilities		37,922



# Clubhouse Funding

Existing Funds raised for Clubhouse	
Club Capital	200,000
2017 Fundraising	16,387
2018 Fundraising	273,437
2019 Fundraising	39,769
Additional Club Capital	300,000
2020 Fundraising	11,660
2021 Fundraising	3,180
Funds available for Clubhouse Project	844,433

Election of  
Committee  
as per the  
Club  
Constitution

## ELECTIONS

I would like to thank our outgoing members Louise du Plooy, Chris Tomlinson , Lisl Grobler and Guy Tshibangu for all their efforts and contributions throughout the last year. During the AGM there were no nominations for the Vice Captain positions. Subsequently Brent Peterson and Lizl De Klerk have volunteered for the roles and we wish them all the best for the year ahead. This will be the last year Monique and I will be standing so our succession planning will be key for this coming year too. There are still positions available so please feel free to contact myself or anyone on the committee if you would like to be involved in the running of your Club.

General -  
Any Other  
Competent  
Business

## GENERAL

- Don Mckenzie sent an email to the Club advising of his concern for the history of the club being forgotten.
- David Wilcock explained that the information was not lost but in a different format notably the previous years AGM Minutes. This is the last year DW will be on the committee and will assist with the History thereafter.
- Gavin Rich advised he would perhaps be interested in time to come to help write up the club history.
- Elizabeth Stavenga asked if it was financially worthwhile to host a marathon. Mary Langebrinck and Willie Coetzee both advised this was definitely the case especially as it will be the last qualifying race for the Comrades Marathon.



	<p>Dave Johnston – thanked the committee for what they have done during the year 2021 – a large amount of effort goes in to making the club function effectively.</p> <p><b>AGM closed by DW at 19:57</b></p>
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**ATTENDEES:**

35<sup>th</sup> West Coast Athletic Club AGM - 22nd February 2022

	Name and Surname	Signature
1	Era Mendes	Era Mendes
2	Sharon Hulley	Sharon Hulley
3	David Wilcock	David Wilcock
4	Mary Langebrink	Mary Langebrink
5	Susan Olcay	Susan Olcay
6	GILL KIOCK	GILL KIOCK
7	XANDRA ANDERSON	XANDRA ANDERSON
8	Lorna Renecke	Lorna Renecke
9	Osbourne Renecke	Osbourne Renecke
10	PAUL COLMAN	PAUL COLMAN
11	Willie Coetzee	Willie Coetzee
12	Carl Pohl	Carl Pohl
13	Margie Mantel	Margie Mantel
14	GIWAN GROBBELAAR	GIWAN GROBBELAAR
15	Dave Johnston	Dave Johnston
16	NAZ PARKER	NAZ PARKER
17	Gavin Rich	Gavin Rich
18	Russell Taft	Russell Taft
19	PHILIP REITSCHLER	PHILIP REITSCHLER
20	Junaid Shaik	Junaid Shaik
21	Peter	Peter
22	Peter Chong	Peter Chong
23	Michael Lander	Michael Lander
24	Jeanie Reitschler	Jeanie Reitschler
25	PATRICK ROSS	PATRICK ROSS
26	Elisabeth Gravenga	Elisabeth Gravenga
27	BLUCE WOOD	BLUCE WOOD
28	ZWAY HENRI	ZWAY HENRI
29	Catharin Fraser	Catharin Fraser
30	Den Iker	Den Iker

36th West Coast Athletic Club AGM - 22nd February 2022

	Name and Surname	Signature
31	Brent Peterson	
32	Frank Sibuya	
33	Jacqui Josephson	
34	Liz de Klerk	
35	Kcui de Klerk	
36	Gail Moriarty	
37	Stephen Olist	
38	Jan Ditz	
39	Justin de Klerk	
40	Tammy Coo	
41	Xolisiwe Boo	
42	Xolise Kuman	
43	Aneke Bams	
44	ALAN GRIBER	
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